

Operations Internship Description

GENERAL DIRECTOR

DIEGO BARBOSA-VÁSQUEZ

PRACTICAL RESEARCH AND APPLICATIONS AT THE REAL FIELD:

SEATTLE OPERA

THE SANTA FE OPERA

OPERAMAYA

OPERA OMAHA

REIMAGINING OPERA FOR

KIDS

HOUSTON GRAND OPERA

RAVINA FESTIVAL

THE ATLANTA OPERA

BOSTON YOUTH SYMPHONY

ORCHESTRAS

OSTROM OPERA CAMP

COLLABORATIVE ARTS

(OPERA) SUMMER CAMP

JACOBS SCHOOL OF MUSIC

KELLEY SCHOOL OF

BUSINESS

OSTROM WORKSHOP

O'NEIL SCHOOL

LOTUS FESTIVAL

FAR CENTER FOR

CONTEMPORARY ARTS

SUSTAINABLE OPERA

SOLUTIONS™

CITY OF BLOOMINGTON

LEAGUE OF AMERICAN

ORCHESTRAS

ORCHESTRA CAREERS

OPERA AMERICA

INDIANAPOLIS SYMPHONY

MAY FESTIVAL

CINCINNATI SYMPHONY

About the Organization:

Based on in-depth International Practical Research and Multidisciplinary and multiple times awarded Groundbreaking work, we develop: (1) Sustainable and Profitable Productions, (2) Comprehensive Services for Organizations and Individuals, (3) Advanced Products and Courses, (4) State-of-the-Art Resources in Easy digestible formats. All to serve and improve the Performing Arts Field (Opera, Orchestra, and Ballet). Working in a multidisciplinary approach (in alliance with Economy, Business, Arts, Anthropology, Social Sciences, Arts Administration, Political Economy, Macro and Micro Economy, Entrepreneurship, and other sciences), we help Organizations, Artists, and Societies (at local, regional, national, and international levels) to understand and use in their favor the clues for the Sustainability of their Performing Arts and their interconnected Artistic, Financial, Social, and Ecological dimensions.

Every stakeholder is crucial in the Performing Arts Field. From Artists and Arts Administrators with stronger and healthier careers; to Organizations with broader and more sustainable artistic practices, business structures, and services; and communities collaborating at local, regional, national, and/or international levels. We develop solutions for a better and more sustainable Performing Arts Field.

Internship Description:

280 Certified Hours / One year Practical-Training (Hybrid) + 2 Weeks Camp (In-Person)

The Operations Internship by Performing Arts Laboratory is a one-year program offering hands-on experience in operations and event management within the Performing Arts field. Interns will assist the Operations Department with daily activities, work on concert production, organize the department, and perform “hands-on” work backstage and outside the hall with the production staff and other interns. They will gain exposure to operations management by supporting marketing, sales, and distribution in planning, transportation, customer service, and warehousing, as well as manage inventory and develop logistics for packaging materials. Interns will work closely with the PAL General Director and other Operations VPs of allied institutions (according to yearly calendar), providing a comprehensive learning experience that enhances both practical skills and theoretical knowledge in arts management and operations. Additionally, interns will support the development of the Bloomington Opera Camp™, ensuring smooth operations and responding to patron requests ([more info here](#)).

Internship Term:

Nov 4th 2024 - May 30th 2025 (6 hours per week - Online)

+ Bloomington Opera Camp™: May 23th, 2025 - June 7th, 2025 (Camp Schedule - In Person)

Requirements:

- Grad Student (or Senior for Undergraduates applicants).
- Ability to commit to the complete Internship period (Oct 2024 - June 2025).
- Desire to work in the Performing Arts field.
- Strong Interpersonal Skills and ability to interact with internal and external stakeholders.
- Ability to lift 35 lbs without assistance.
- Organized and clear writing ability is required.
- Ability to manage multiple deadlines and coordinate different schedules.

How to Apply:

Please send to performingartslaboratory@gmail.com your current resume with a short cover letter (or email text) describing your qualifications and how this Internship will be important for your career development.

All applications and inquiries will receive a response and be kept strictly confidential.

Performing Arts Laboratory is an Equal Opportunity Employer.